



Credit Application

6001 Towpath Drive • Cleveland, OH 44125 • (216) 901-0000 • FAX (216) 901-6200

www.eventsource.net

Full Business Name		Name of Primary Contact	
Physical Business Address (No PO Box #'s)			
City, State, Zip			
Billing Address		Name of Billing Contact	
City, State, Zip			
Phone Number		Fax Number	
Email		Website	

Is the company a (Check One) Corporation Sole Proprietorship Federal ID Number: _____
 Partnership Municipality

Principle Owner(s):

Name	Title	Social Security Number
Home Address	City, State	Zip
Name	Title	Social Security Number
Home Address	City, State	Zip
Name	Title	Social Security Number
Home Address	City, State	Zip

List all people at your organization who are authorized to place orders:

Name	Title
Direct Phone Number	Birthday Month / Day (For Security Purposes)
Email Address	
Name	Title
Direct Phone Number	Birthday Month / Day (For Security Purposes)
Email Address	
Name	Title
Direct Phone Number	Birthday Month / Day (For Security Purposes)
Email Address	
Name	Title
Direct Phone Number	Birthday Month / Day (For Security Purposes)
Email Address	

Business Credit Reference

Full Business Name	Contact Person
Full Business Address	
Phone Number	Fax Number
Full Business Name	Contact Person
Full Business Address	
Phone Number	Fax Number
Full Business Name	Contact Person
Full Business Address	
Phone Number	Fax Number

Are purchase orders required for payment? Yes No

Do you wish to take the Damage Waiver Charge (DWC)*? Yes No

*The Damage Waiver Charge relieves the customer of liability from accidental damage to rental products. This clause protects the customer from paying replacement charges for broken items. This charge does not cover misuse, theft, loss, or acts of God. The DWC is 12% of the total rental cost.

Are you tax exempt? Yes No

If so, you must provide a completed copy of your "Blanket Certificate of Exemption" along with this credit application in order to be eligible for tax exemption.

EVENT Source Terms and Conditions

Credit Terms: EVENT SOURCE CREDIT TERMS ARE 30 DAYS.

Equipment Count Verification: It is our policy to count items on your site upon pickup. In the event that no one is available on your site to complete counts, all counts and inspection of equipment will be verified at the EVENT Source warehouse. To ensure promptness and accurate counts on site, please have equipment, including flatware, sorted and stacked in a manner to assist our team members in this process. Any damaged and/or missing equipment will be billed, and client notified within three (3) business days from the day of pickup.

Unused Equipment: Once equipment leaves our facility and is accepted by the client, no credits will be issued for unused equipment.

Special Orders: A signed contract and a non-refundable deposit will be required for any special order requests. Once an order is confirmed, the customer is responsible for any cancellation fees that may apply.

Unpaid Balances: EVENT Source reserves the right to discontinue service if an account is past due.

Financial Responsibility: EVENT Source's business is conducted with the client. Under no circumstances do we have a financial relationship with the client's customer. If for some reason our client wishes to have EVENT Source deal with their customer, it will be on a "Cash Customer" basis, which requires payment and deposit at the time of reservation.

Please have an authorized owner or officer of your company sign below agreeing to the information and the terms listed above in this application.

SIGNATURE: _____ DATE: _____

NAME (Please Print): _____

TO BE COMPLETED BY EVENT SOURCE	
Customer Number: _____	Prior Cash Customer Number _____
Approved By: _____	Date: _____
Entered By: _____	Date: _____
Limit: \$ _____	