**BASE DELIVERY RATES & AREAS BY COUNTY**

Delivery/Pickup: Monday - Friday 9:00am - 4:00pm • Includes dock-to-dock delivery and pickup of equipment.

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*OUT OF COUNTY ($3.85 per mile): Because we own and maintain our own truck fleet, we have the flexibility of dispatching trucks to any location. Some rental items may be shipped anywhere via UPS or FedEx. Mileage calculated from Cleveland Headquarters per truck.*
ADDITIONAL DELIVERY AND LABOR CHARGES

SPECIAL DELIVERIES

**Timed Delivery or Pickup - 2 Hour Window Priority 3**
Guarantees arrival of your delivery or pick up within a two-hour window of your choice: 10:30am-12:30pm, 11:00am-1:00pm, 11:30am-1:30pm, 12:00pm-2:00pm, 12:30pm-2:30pm, 1:00pm-3:00pm, 1:30pm-3:30pm, or 2:00pm-4:00pm. + $90.00

**Timed Delivery or Pickup - 2 Hour Window Priority 2**
Guarantees arrival of your delivery or pickup within a two-hour window of your choice: 9:00am-11:00am, 9:30am-11:30am, or 10:00am-12:00pm. + $120.00

**Timed Delivery or Pickup - 30 Minute Window Priority 1**
Guarantees arrival of your delivery or pick up within a 30 minute window during standard business hours of 9:00AM-4:00PM. + $160.00

**Same Day Delivery or Pickup**
Charge for any order that needs to be delivered or picked up the same day that the customer places the order, or adds on to an existing order. + $160.00

**Saturday Delivery or Pickup 9:00am-12:00pm, May through December**
Charge for any order that needs to be delivered or picked up on a Saturday we are open. + $90.00

**After Hours Delivery or Pickup, May through December**
Includes a time-specific delivery or pickup of equipment Monday through Friday between 4:00pm - 9:00am, on open Saturdays between 12:00pm - 9:00am, and all hours on Sundays. + 15% of the rental or $250.00 minimum

**After Hours Delivery or Pickup, January through April**
Includes a time-specific delivery or pickup of equipment Monday through Friday between 4:00pm - 9:00am, and all hours Saturday and Sunday. + 15% of the rental or $250.00 minimum

**Holiday After Hours Delivery or Pickup**
Includes a time-specific delivery or pickup of equipment any holiday Event Source is closed. + 25% of the rental or $400.00 minimum

LABOR

**After Hours Open Facility Labor**
Charge for the labor to open our building for will call pickups or drop offs outside of our standard hours of operation of Monday through Friday 9:00am - 4:00pm. + $125.00

**Set-up Labor**
Includes set up of any equipment that does not already include set-up in the rate. Excludes tables, chairs, linens, and chair covers. + 30% of the rental

**Breakdown Labor**
Includes take-down of any equipment that does not already include take-down in the rate. Excludes tables, chairs, linens, chair covers. + 25% of the rental

**Hourly Labor**
Includes labor such as re-stacking chairs, wait time for dock space, etc. + $90/hour per person, 1 hour minimum

**Time Sensitive Labor**
Includes labor that needs to be completed within a restricted time frame. + $180/hour per person, 1 hour minimum

**Table Setup Labor**
$3.65 each

**Table Breakdown Labor**
$2.10 each

**Chair Setup Labor**
$2.10 each

**Chair Breakdown Labor**
$1.05 each

**Linen Setup Labor**
$3.65 each

**Linen Breakdown Labor**
$1.60 each

**Chair Setup w/ Removable Pad**
$2.65 each

**Chair Breakdown w/ Removable Pad**
$1.60 each

Event Source
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